



JACKSON SCHOOL DISTRICT

Christa McAuliffe Middle School
35 South Hope Chapel Road
Jackson, NJ 08527
(732) 833-4701 FAX (732) 833-4729



Dr. Stephen Genco
Superintendent of Schools

Debra Phillips
Principal

November 5, 2018

Dear Parents of Eighth Grade Students:

Our Promotional Ceremony is only eight months away and there is so much to do and plan for. One of the many things we have to consider is the way you want your child's name on his/her diploma.

Please indicate below the **exact** way in which you wish your 8th grade student's name to appear on the diploma. Examples might be:

John Smith
John H. Smith
John Howard Smith

Please **print OR type** neatly, so there can be no possibility of error. Parents or guardians **must** sign to indicate approval.

Any student not bringing back a form by **Friday, November 30, 2018**, to his/her homeroom teacher, will have his/her name printed as it appears on our school computer database. Once the name is submitted it **may not be changed**. You may also email student names to rflinke@jacksonsd.org.

Parents are reminded that students need to maintain good academic and disciplinary standing at the middle school or risk exclusion from the Promotional Ceremony. This criteria is explained in more detail in the student planner and will also be addressed at the 8th grade class meeting. Lastly, a copy of these criteria can be obtained through the main office.

Thank you for your help and cooperation. We look forward to a wonderful Promotional Ceremony for the Class of 2019.

Sincerely,

Michael T. Saulnier

Michael T. Saulnier
Vice Principal of 8th Grade

PLEASE PRINT CLEARLY

Student Name _____

Student Home Room _____

Parent/Guardian Signature _____